

**Minutes of the Extra Ordinary Meeting of Gosberton Parish Council  
held on Thursday 5<sup>th</sup> June 2025**

**Present:** Councillors: Cllrs J Clark, N Oakman, T Smith, I Hobling F Newton ( Clerk)

**Also, in Attendance:**

**Open Forum:** N/A

**576. To resolve to accept apologies for absence and reasons given in accordance with Local Government act 1972 s85(1)** – apologies were received from Cllr Ascough, Gore, Weatherly-Barton and Leworthy. It was **Resolved** to accept apologies and reasons given

**577. To receive declarations of Interests and consideration for any requests for dispensations in accordance with the Localism Act 2011-** none received

**578. To receive and approve the minutes of the Meeting held on Monday 19th May 2025.** It was **Resolved** approve the minutes

**579. Finance**

**I. To approve payment of accounts – within Clerk's report**

DATE	PAYEE	NET AMOUNT (£)	V.A.T. (£)	TOTAL PAID (£)	PAYMENT METHOD
21/05/2025	Hp instant ink	17.49	3.50	20.99	Debit card
24/05/2025	Nisbets	37.98	7.59	45.57	Debit card
31/05/2025	Clerks' salary	856.44		856.44	BACS
28/05/2025	Bak accounting	8.00		8.00	BACS

It was **resolved** to authorise payments

**II. To approve a budget for Salary administration for 2025/26 and virement £200.00 from Professional advice.** It was **resolved** to approve the virement of funds

**III. To receive Internal Auditors report for 2024-25**

The clerk presented the report to Council

It was **resolved** to accept the Internal Audit report

**IV. To consider recommendations or matters arising from the Internal Auditor's narrative report-** the clerk explained that the out-of-date ICO certificate had been removed from the website. All comments noted and recommendations to be implemented. It was **Resolved** to accept the auditors' recommendations; the Chair and members of the Council present passed on their thanks to the Clerk

- V. **To receive and sign the Annual Governance Statement 2024-25-** The statement was presented- It was **resolved** to accept and sign the statement.
- VI. **To receive and sign the accounting statements 2024-25 –** It was **resolved** to accept and sign the accounting statements
- VII. **To receive and consider the bank reconciliations 2024-25-** It was **resolved** to accept the bank reconciliations
- VIII. **To receive and consider the explanation of variances-** It was **resolved** to accept the explanations of variances
- IX. **To receive and consider the breakdown of reserves held-** it was **resolved** to accept the breakdown of reserves
- X. **To agree the dates for the period of public rights-** It was **resolved** that the period of public rights would be 1<sup>st</sup> July to 11<sup>th</sup> August 2025

**Meeting closed at 7.44pm**

**Chairman.....**