

**Minutes of Meeting of Gosberton Parish Council held at the Public Hall
on
Monday 26th September 2016 at 7.30 pm**

Open Forum - no public in attendance

Present: Councillors: Tim Smith (Chair), Mrs Lindsay Allen, John Clark, Mike Newton
Mick Pell, Mrs Rona Perry, Mrs Sue Thorley, Mrs Lisa Tweddell (Clerk)

1. Apologies

District Cllr Robert Clark – attending Quadring Parish Council meeting; Cllr Mark Taylor – in attendance at another meeting. All apologies and reasons accepted.

2. Declarations of interest and dispensation requests for relevant items

Cllr Thorley declared an interest in agenda item 10 - allotment tenders.

3. Approval of minutes from meeting held on Monday 15th August 2016

Minutes were approved and signed as a true and accurate copy.

4. Chairman and clerk report

Clerk Report

- Mobile phone purchased for Gosberton PC at nil cost on pay-as-you-go contract. The telephone number is 0795 8318616. Website, notice boards and Funeral Directors have all been updated.
- Clerk attended a Finance Training Seminar on Wednesday 7th September 2016.
- Clerk attended a clerk's meeting held by Society of Local Council Clerk's (S.L.C.C) at Pinchbeck on Friday 9th September 2016 which was a good networking opportunity.
- Clerk currently trying to find out how to get 'gov.uk' email addresses for councillors as this has been recommended for best practice rather than councillors using personal account especially those who are using a partner's email account due to data protection.
- GPC has been enrolled with HMRC for Workplace Pension - financial implications of this are still being investigated.
- Clerk to cancel current ink cartridge subscription scheme as it is not cost effective and clerk is out of pocket. To purchase ink cartridges as previous clerk did through petty cash/cheque reimbursement. Clerk suggests one in three cartridges is purchased by herself to compensate for personal use - **approved**
- Clerk has spoken to a company who may be able to restore rocking horse. He has requested photos to see extent of restoration required.

- Decision required on size of cemetery signs required and whether posts and/or installation is required – **decision required.**

Chairman Report

Following discussions with Rev Ian Walters regarding the graveyard it can be requested that GPC takes over responsibility of a closed graveyard but the district council can then be approached for funding to help manage it.

6. Consideration of Playground quotes

After discussion HAGS was decided as most achievable quote.

Resolved: to advise Emma Walters HAGS is preferred choice of company to provide playground equipment.

7. Parish Matters

Police report not received – **clerk to chase.**

Incidents reported by Cllrs – stolen ride-on lawn mower – Gosberton Risegate; attack in Salem Street, Gosberton; youths throwing bottles in Gosberton park; car racing around Gosberton – **clerk to discuss with PC Abbotts.**

David Rodwell of SHDC visited Gosberton to assess suitable positions for two new dog waste bins – sites identified as being near Princebuild and top of Churchfleet Lane. It was requested by Cllr Thorley if one could be sited near Five Bells carpark at Gosberton Risegate also.

Resolved: to discuss with Cllr Jane King and Cllr Robert Clark with a view to possible funding and discuss installation with Simon Kitchen to save money – **action MP**

Mower to be mended and also valued for insurance purposes.
Gosberton Risegate School is raising money for a defibrillator.

8. Report on Playing fields in Gosberton and Gosberton Risegate

Simon Kitchen is unable to mend mesh fence at Gosberton Risegate.

Resolved: to obtain quotes to mend fence.

Graffiti has been reported on the basketball net.

Gate to Gosberton Park has been stolen.

Resolved: to report to PCSO Abbotts.

Rocking horse has been removed.

Resolved: to tape off bar from where it has been removed as possible trip hazard – **action LA.** A Spalding Forge to be contacted regarding possible making of a new seat – **action MP**

Discussion had around grass cutting issues on Gosberton field.

Resolved: to discuss issues raised with Sneaths – **action JC.**

9. Quotes for pollarding trees in churchyard

Quotes considered for pollarding of lime trees.

Resolved: to instruct Arb-Core to pollard trees in churchyard and also to reduce yew tree on the corner of the churchyard – **action clerk.**

10. To form a Finance and Policy Working Party

Committee Terms of Reference were discussed.

Resolved: Chair, Cllr Mike Newton and Cllr Mick Pell to form Working Party – first meeting to be arranged for October.

11. Allotment tenders

Five tenders were opened and criteria for letting applied to each tender bid – bids listed in Confidential Minutes Appendix A.

Clerk has been contacted by Roythorne's Solicitors on behalf of Mr Chappell, current tenant, querying whether they were Mr Chappell's allotments being advertised as being vacant from 11th October.

Resolved: allotments to be let to William James Wood of 276, Siltside, Gosberton Risegate. The tenancy is to be reviewed in one year of the three year tenancy and an annual inspection to be carried out.

Reply to be sent to Roythorne's regarding Mr Chappell enclosing copy of his notice to quit the allotments signed on 30 December 2015. Mr Wood to be made aware of the situation – **action clerk/JC.**

Mr Smith who rents Highbridges allotments has been asked to either sign Modern Farm Agreement or give notice on land.

12. Correspondence

- Signatories to sign letter to NSI to allow clerk to deal with account – **approved.**
- Barclays have concluded complaint regarding their handling of mandate changes since new clerk commenced and have awarded £200 compensation for time/inconvenience to GPC.
- Correspondence received from Rt Hon John Hayes CBE MP following meeting on 15th July 2016 stating he has written to local haulage companies to request they use an alternative route between 9am – 9.30am and 3pm-4pm.
- Forwarded email from John Hayes office from Freshlincs in response to letter regarding using an alternate route acknowledging his request and stating they will try and adopt this in the future.

13. Councillor's Training Day

To be held at Dunholme by Lincolnshire Association of Local Council's (LALC) on Wednesday 9th November 2016 from 10am – 4pm at a cost of £24 per person.

Places offered firstly to new Councillors, MN and RP who would like to attend.

Chair and MP would also like to attend – to check diaries and confirm.

Resolved: to check availability of places with LALC and reserve places – **action clerk.**

14. Planning Applications

H08-0857-16/H08-0858-16

Mr Ian Cummings, 75 High Street, Gosberton
Replacement windows to rear elevation

Resolved: no comments/objections

H08-0863-16

Mr A Webinski, Risegate Farm, Hedgefield Hurn
Conversion of agricultural barns into single dwelling, including new garage,
workshop and sleeping accommodation. Demolition of stable and garage

Resolved: no comments/objections

H08-0888-16

Mrs H Bowers, Travellers Lodge, Former Cockrams Yard, Beck Bank
Use of site for permanent traveller site to include siting of 3 mobile caravans and 2
touring caravans (retrospective)

Resolved: to raise following objections: this is a Brownfield Site and, as such,
should be used for affordable housing in line with national policy; the need for static
vans is questioned; no requirement for another site in the area as there is another
site within one mile; keeping livestock – cause obstruction/smell; not complied to
the condition to shield the high 'street light' type lighting on the site with shades,
pointing the light downwards - neighbouring properties still suffer 'light pollution';
this site was occupied by the Bowers without planning permission, and then a
retrospective application submitted. To extend the time period or make this site
permanent only encourages other travellers to continue to flout planning
regulations, which other members of the community have to follow, and who would
not be allowed to use this illegal means in order to gain planning consent.

H08-0892-16

Mr & Mrs A Thorold, Willow Tree Nursery, Hedgefield Hurn
S73A continuation

Occupation of dwelling without complying with agricultural habitation clause
(condition of 3 of SR83/65) – resubmission of H08-1021-15

Resolved: no comments/objections

H08-0719-16

Mr S Hopper, 53 High Street, Gosberton
Erection of detached dwelling

Resolved: to raise following objections: large property proposed to be built which
will have a detrimental impact on neighbouring property and further congestion to a
narrow driveway – over development of land.

H08-0918-16

Mr & Mrs Hill, Eastfield House, 10 Beck Bank, Gosberton Clough
Residential development – two dwellings

Resolved: no comments/objections

APPROVED/REFUSED APPLICATIONS**H08-0501-16 - REFUSED**

VA Barker & Son, Cattle Shed, High Fen Farm Drove, Gosberton
Change of use of agricultural building to a dwelling house

Gosberton Parish Council - APPROVED

Works to trees in Gosberton Churchyard St Peter's & St Paul's Church

H08-1151-15 – APPROVED

Mr V Pupols, 14a Mill Lane, Gosberton
Detached double garage and adjoining conservatory

H08-0751-16 - APPROVED

Mrs V Smith, 19 Quadring Road, Gosberton
Works to Gosberton TPO No. 15 1989

H08-0831-16 - APPROVED

Mr & Mrs Cockram, The Old Ship Inn, Beck Bank, Gosberton Clough
Details of external materials and soakaway system (Conditions 3, 4, 5 of H08-1039-15

15. Finance and payments of accounts

Date	Payee	Amount (£)	Method of payment
15/08/16	Public Hall hire	30.00	Cheque no 10182
29/08/16	Payroll	810.00	Standing order
30/08/16	Lawn mower parts	35.99	Cheque no 102180
30/08/16	Clerk phone/ink allowance	15.00	Standing order
30/08/16	Payroll	624.00	Standing order
21/09/16	Anglian Water	19.97	BACS
25/09/16	Payroll	810.00	Standing order
26/09/16	Mileage – clerk (22/08 –21/09)	33.75	BACS
26/09/16	Cash	100.00	Cheque no 102186
26/09/16	LALC – clerk training day	9.00	BACS
26/09/16	Cartridge People (2 colour/2 black cartridges)	39.99	Cheque no 102187
26/09/16	Public Hall Hire	25.00	Cheque no 102188

Resolved: payments approved.

**18. Staffing Matters – in closed session documented in Confidential Minutes
Appendix A.**

- Simon Kitchen’s contract renewal
- clerk contract
- appointment of internal auditor and terms

19. To receive reports from any other committees where there is council representation

- Robert Marjorum – re-letting of land
- Relief in Need – no meetings
- GCAT – meeting on 28th September 2016
- Public Hall – business management meeting held – general business discussed

16. Agenda items for next meeting

- Mayo’s minibus issue

17. Date and venue of next meeting

Monday 31st October 2016 at 7.30pm at the Public Hall

Meeting closed at 9.45pm

Chairman