

**Minutes of Meeting of Gosberton Parish Council held at the Public Hall on
Monday 4th July 2016 at 7.30 pm**

Present: Councillors: Tim Smith (Chair), Mrs L Allen, J Clark, M Pell, M Taylor, Mrs S Thorley, Mrs L Tweddell (Clerk)

Also present: Mrs Rona Perry, Emma Walters

1. Apologies

Cllr Robert Clark – at Quadring Parish Council meeting

2. Declarations of interest and dispensation requests for relevant items:

None received

3. Approval of minutes from meeting held on 16th May 2016

Minutes were approved and signed as correct

4. Emma Walters – playground equipment quotes

Comparable quotes have been received from 3 companies. Plans were shown to the councillors. Existing swings remain but add a disability swing, add climbing frame, rocking horse is not economically viable to repair, roundabout remains, fencing replaced as per ROSPA report. All disabled accessible

HAGS - £35,591.47

Playdale - £52,102.35

Wicksteed - £49,999

New insurance quote to be sought to take into account new plan – **action clerk**

Another double access gate was suggested for maintenance. It was **resolved** the rocking horse would be the responsibility of the Parish Council.

Emma to try and get reduced quotes and report back at a later date.

5. Matters arising from minutes and report from clerk and councillors

- I. Information was sent from the Lincolnshire Road Safety Partnership and link to Lincolnshire County Council regarding traffic calming to all councillors on 27th June 2016
- II. Letter was sent on 17th May 2016 to Gosberton Risegate school advising

- the council still supported them in their quest for zig zag lines
- III. Pot hole in Salem Street was reported on 23 May 2016
 - IV. The size of the speed signs were checked against those PC Abbotts brought with him to the last meeting and they are same as those to be ordered
 - V. ROSPA are not running any local courses on playground inspections for Simon and clerk to attend. Further courses to be investigated through other providers ie Wicksteed
 - VI. Annual return was sent to Grant Thornton, External Auditor and an acknowledgement received. So far they have only asked one question regarding the increase in assets which was due to an increase in valuation from the insurance company for the cemetery chapel. End of quarter audit is now due
 - VII. Effectiveness of the Parish Council system of Internal Control was completed on 24th May 2016 by chair and clerk
 - VIII. Form sent to Diane Fairchild on 15th June 2016 at SHDC regarding the pollarding of the lime trees in the Churchyard. Chased on 27th June but, to date, no response. Quotes still to be sought for pollarding-**action clerk**
 - IX. SIM only deals with BT have been investigated by clerk. £10 per month looks most favourable however there is a limit on minutes. Clerk would need to purchase a cheap telephone –**action clerk**
 - X. Dog fouling bin needing removing at Mill Lane was reported to SHDC on 18th May 2016
 - XI. Speed device survey has still to be carried out as a reply was outstanding from SHDC regarding permission to erect signs on their lamp posts. A reply was received last week. A plan was also required by LRSP for designated lamp posts – now completed. All the information was sent off last week to LRSP
 - XII. Bank holiday boot sale was cancelled following Cllr Perry's resignation. Enquiries have since been received by clerk however regarding the boot sales, one at 7.30am on a Sunday morning. They were being advertised on a website called 'Boot sale Junction' who have now been contacted to remove posts. Also there were some concerns over whether a parish council is able to raise funds for itself. The answer from LALC is that they can if it is for a designated reason such as play equipment etc but not to be placed in general funds
 - XIII. Clerk commenced 'Introduction to Local Council Administration' course through LALC which can take up to a year to complete on line
 - XIV. Clerk is to attend a Clerk's Training day at Gedney village hall on 7th July from 10am – 4pm

6. Councillor Vacancies

- I. Rowland Perry resigned from the council with effect from 17th May 2016
- II. Rona Perry was in attendance and is interested in being co-opted on to the council
- III. Notice of vacancies displayed 23 May 2016 – letter received from SHDC confirming there will be no election so the council may co-opt a replacement member and let them know outcome as soon as possible – 2 vacancies in Risegate Ward and 3 in Gosberton village
- IV. Mike Newton, the gentleman interested in becoming councillor for the Risegate, is unfortunately on holiday for this meeting but has been invited to attend next month's meeting
- V. MT to remain councillor for Risegate as his main work is there – confirmed this with SHDC

7. Parish Website

- I. Website that was being investigated has not been pursued as Paypal payments no further forward through Barclays
- II. A website has been set up via LCC however and is free and the link is <http://parishes.lincolnshire.gov>
- III. It was **resolved** the clerk will start adding information to this website then no need to duplicate with Gosberton Parish website, just add a link to the Parish Council website – **action clerk**
- IV. It was **resolved** to add chair as administrator to the website in addition to clerk – **action clerk**

8. Allotments

- I. Modern Farm Tenancy agreements returned for newly let allotments
- II. Modern Farm Tenancy Agreements still outstanding for Mr Kerfoot x 2, Mr Bates and Mr Smith. JC and MT to visit – **action JC & MT**. Notice will have to be served on allotments if unresolved
- III. Annual rent for Mr Coxen for Saniacre has been paid
- IV. Barchards allotment to be advertised. A list of criteria for letting the allotments to be drawn up before August meeting with a view to advertising for tenders for September meeting – **action ST**

9. Report on playing fields in Gosberton and Gosberton Risegate and ROSPA inspection

Clerk informs inspection due for playing fields in August and suggested considering Wicksteed to carry out inspections as they offer a cheaper rate. It was **resolved** to instruct Wicksteed to carry out inspections

10. Village inspection

- I. **Cemetery:** oil leak in mower now mended; another set of blades to be purchased as a reserve for mower; new belt to be purchased at a cost of £38; gravel needed for cremation plots; weeds to be sprayed. It was suggested that a few councillors meet and assist Simon with painting gates and gravel cremation plots – **action ALL**
- II. **Gosberton Park:** slats missing on bench; rocking horse still in poor state of repair – Simon to speak to Mr Pocklington regarding restoring horse; hedge needs cutting – 3 quotes to be obtained – **action clerk**; swing surface is a hazard; gate needs repairing however ROSPA have said the gate did not need to be there so perhaps consider removing it – unresolved
- III. **Gosberton Churchyard:** ragwort needs removing – **action JC**; the responsibility of who maintains the church grounds was raised – a visit to Rev Ian Walters was suggested – **action Chair**; Simon to re-concrete bin
- IV. **Windmill Lane:** pollarding of ash trees opposite to Railway Lane – **action JC**
- V. **Gosberton Risegate Park:** carpark needs spraying – clerk has reported to SHDC on 1st July 2016
- VI. **Barchards allotments and Chopdyke Wastelands:** no issues
- VII. **Hundred Fen:** needs a visit

11. Bank update

- I. Authorisation cards and PINsentry machines should have been received now to authorised signatories – MT informs he has not received his card – **action clerk**
- II. Payments require dual authorisation so clerk to input then a signatory needs to authorise the payment
- III. Debit cards cannot be issued as the account is dual authorisation
- IV. A cheque has been cashed for an incorrect amount to the Deepings Drainage Board paying them £20 more than the cheque was issued for but the bank has compensated the amount to GPC account so there is now a £20 credit on account with the Drainage Board

12. Unknown donor

A member needs appointing – letter to Mark Stacey asking for more details on what this involves – **action clerk**

13.Highways issues

- I. On 15th July at 3pm John Hayes MP is to visit Gosberton
- II. Abandoned car in Siltside, Gosberton Risegate has been reported to PCO and SHDC. Owner has to be contacted before any action can be taken to remove it
- III. Sewage overflow issues at Churchfleet Lane – report to Anglian Water – **action clerk**

14.Cemetery rules update

Update of rules to be sent on 5th July 2016 to all councillors – **action ST**

15.Police Report

Nuisance neighbour, Whitehall; attempted burglary, Belchmire Lane; RTC High Street; nuisance neighbour, Risegate Road; theft, Clough Road; nuisance neighbour, Gosberton Bank; RTC High Street; RTC Welby Drive

16.Update from any meeting held since the last Parish Council meeting where there is Parish Council representation

- I. Marjorum – land inspection carried out
- II. Public Hall – general business
- III. Relief in Need – annual land inspection carried out

17.Planning applications

H08-0483-16 – Mr Francis, Tizoni, Westhorpe Road, Gosberton – no objections sent

H08-0560-16 – Mr Thompson, Chesboule Lane, Gosberton Risegate – objections sent – insufficient room for development/loss of light and privacy

H08-0588-16 – Mr & Mrs Woodfield, Bakers Yard, Gosberton – no objections sent

H08-0371-16 – Mr Smtih Cressy Hall Farm, Cawoods Lane, Gosberton – approved

H08-0249-16 – Mr Le Sage – 124 Siltside, Gosberton Risegate – approved

H08-0296-16 – Mr Grant Witham House, Muxlows Farm, Gosberton Bank – approved

18.Correspondence

- I. Letter from Andy Wharff at LCC - cannot progress application for a pedestrian crossing in the High Street any further. They advised 'School Safety Zone' letters have been displayed on the school website, in the parish newsletter and noticeboards in the village and a school safety zone be set up outside the school. Post for School Crossing Patrol is currently being advertised

- II. Darren Bisby-Boyd contacted clerk with a view to gain funding and the use of the playing field for a Summer Holiday provision day in the school holidays. However he needed an answer before this meeting and chair refused permission for the day to go ahead on the playing field due to lack of nearby toilet facilities and inadequate provision of shelter in the case of bad weather
- III. Letter from LCC – notification of footbridge replacement – war memorial footbridge at Gosberton Rise gate to commence 30th August to last approx. 3 weeks
- IV. Letter emailed out to councillors prior to meeting from Lord Porter regarding an invitation to take part in the consultation on the scheme for the establishment of a Mayoral Combined Authority for Greater Lincolnshire
- V. Email from Jane King – the owner of the untidy garden at Westhorpe Road was taken to court again on 29th June
- VI. Email from Jane King – chased Emily Holmes at SHDC. ST has spoken to Mr & Mrs Healands who have been complaining to SHDC about Mayos for about 2 years. Letter to Black Sluice Drainage – **action clerk in conjunction with ST**

19. Finance and Payment of accounts/clerk mileage allowance

It was **resolved** to pay mileage allowance to clerk at a rate of 45p per mile set my HRMC limited to one journey to Gosberton per week

28/05/16 – L Tweddell wages - £624.00

28/05/16 – L Tweddell phone and ink - £15.00

06/06/16 – Simon Kitchen - £805.00

28/06/16 – L Tweddell wages £624.00

28/06/16 – L Tweddell phone and ink - £15.00

04/07/16 – Gosberton Public Hall hire - £35.00

04/07/16 – V Gensiorskijy (internal audit) - £156.00

04/07/16 – DAC Beachcroft Claims Ltd (VAT only) - £189.60

04/07/16 – SLCC – online training course clerk - £118.80

04/07/16 – Aon UK Ltd insurance - £1442.43

04/07/16 – Gosberton Public Hall hire - £30.00

04/07/16 – TN Sneath & Sons - £858.00

04/07/16 – LALC training (Cllr Perry) £7.50

04/07/16 – Duncan Freeman gate repairs - £120.00

20. Date of next meeting

Monday 15th August 2016 at 7.30pm

On the table:

- Lincolnshire Central Heating Fund
- The Centenary Fields Programme
- Electoral Review of Lincolnshire – further limited consultation
- Publicity of South East Lincolnshire Local Plan
- HAGS play equipment brochure

Meeting closed at 10.35pm

Signed
(Chairman)