

**Minutes of Meeting of Gosberton Parish Council held at the Public Hall  
on  
Monday 23<sup>rd</sup> January 2017 at 7.30 pm**

**Open Forum** – no one in attendance

**Present:** Councillors: Tim Smith (Chair), Mrs Lindsay Allen, John Clark, Mike Newton, Mick Pell, Mrs Rona Perry, Mark Taylor, Mrs Sue Thorley, Mrs Lisa Tweddell (Clerk).

**1. Apologies** - none received

**2. Declarations of interest and dispensation requests for relevant items**

None received.

**3. Approval of minutes from meeting held on Monday 12<sup>th</sup> December 2016**

Minutes were approved and signed as a true and accurate copy.

**4. Clerk Report**

Light out at column 23 High Street, Gosberton re-reported on 2 January 2017 – still not attended to.

**Resolved:** letter to be sent to LCC – action clerk

Dangerous road surface on Boston Road reported on 2 January 2017.

Trees on High Street, Gosberton blocking light from lamppost are not the responsibility of LCC so contact to be made with SHDC for permission to cut them back – **action clerk.**

Agreement drafted for resident on Spalding Road giving permission to cross access road belonging to GPC to his property, to be renewed on an annual basis. Cllr Clark to take to resident for signing – **action JC.**

Interactive speed sign to be delivered on 25<sup>th</sup> January 2017. Data collation can be anyone's responsibility provided they have a Windows computer and Bluetooth connection. Clerk informed that interest had been expressed by a resident in assisting with this. It was decided for sign to be installed then decision made as to who will collate information.

Objection sent by clerk regarding removal of High Street, Gosberton payphone.

No response to form submitted to SHDC on 14 December 2016 regarding crown lifting of trees on Gosberton playing field. It was noted that, during obtaining a quote for trimming hedges on Gosberton playing field, some trees were rotten so action required. Permission needed from SHDC to remove trees – **action Chair to contact Diane Fairchild-Fenton to discuss all tree issues.**

Internal audit completed for quarter ending 31 December 2016. Auditor to attend a future meeting and February's meeting was suggested – **action clerk.**

Initial enquiries made with SHDC regarding obtaining planning permission for carpark at Gosberton playing field and full permission will be needed which would be £195 per 0.1hct. If the PC applies in their name only then they will get a 50% reduction on fee. First stage is to mark a map with size and access etc to submit to SHDC – **action clerk to obtain map.**

Simon will not be working from 16 February – 23 February 2017.

Cllr Clark stated that clerk had asked for up to date copy of Simon Kitchen's Liability Insurance for the records and he stated he has seen a copy of the insurance but there was a problem with the date on it but Simon is going to deal with this but Cllr Clark is happy with the certificate he has seen.

### **Matters arising**

A discussion was had around the letter that went to SHDC planning department from GPC following objections from residents in the public forum at the meeting of 12 December 2016 regarding planning application H08-1154-16 – residential development of land at York Gardens.

### **5. To approve precept application**

It was proposed to make application for a precept of £29,500 as per last year. A rolling reserve was included in the figure for the future acquisition of cemetery land and expenses incurred with this so no reduction in precept request.

Increase in allotment rents to be added to income figures in budget.

Cllr Pell suggested a 5 year plan for spending is introduced and this will be discussed at future Finance and Policy Working Group meetings.

**Resolved:** Cllr Taylor proposed precept application was accepted and Cllr Newton seconded the proposal.

### **6. Parish Matters and Police Report**

Police report not received and PCSO Abbots not in attendance. Clerk to obtain a report – **action clerk.**

Cllr Clark enquired about the new signs for the cemetery. Clerk advised they had not been ordered as no decision had been made as to position of signs. Cllr Clark said a decision was made on the village inspection therefore order signs and either he or Cllr Thorley would meet Stuart's signs to advise on positioning when the signs are ready – **action clerk.**

Cllr Clark asked whether plots could now be reserved in the Garden of Remembrance as a parishioner had apparently enquired. Clerk explained that two plots were merely ear marked for two ashes interments yet to be arranged as they were waiting on the tablets being ready to be laid at the same time as the interment as the relation organising the interment lived a long distance away. They are therefore not reserved as the people are already deceased – **clerk to follow up with parishioner to confirm the situation.**

Discussion had around on-going issues at Gosberton Risegate. District Councillor Jane King has been very supportive of the concerns of local residents and has kept clerk and Cllr Thorley updated. Cllr King will continue to liaise with the Black Sluice IDB and SHDC.

### **7. Report on Playing fields in Gosberton and Gosberton Risegate**

Three quotes were received for levelling of trees at Gosberton playing field – contained in Confidential Minutes. Successful tender was Eddie Mears at a cost of £360 inc VAT - **action clerk to contact Eddie Mears.**

As discussed earlier, some rotten trees will have to be removed at Gosberton.  
 Gosberton Risegate playing field – nothing to report.

**8. Unknown Donors Estate**

Cheque received for £480.00 which has been paid into a newly set up bank account in line with the Financial Regulations. Discussion had around this should not be the responsibility of GPC and to contact Ian Walters to ask about distribution of cheque and to advise Malc Stacey to contact Ian Walters in future – **action clerk.**

**9. Finance and Policy Working Group report from meeting held Tuesday 17<sup>th</sup> January 2017**

Meeting postponed – to be rescheduled.  
 Press and Media Policy and Staff Disciplinary Policy to be sent out prior to February’s meeting for approval at that meeting. Press and Media Policy to be amended before sending out as per comments made regarding who was able to make statements to the press – **action clerk.**

**10. Allotments**

Letters sent out on 10<sup>th</sup> January 2017 regarding sub-letting issues and non-return of Modern Farm Allotment Agreements.  
 Chair and Cllr Thorley to meet to discuss allotment plans and rents – **action TS & ST**

**11. Correspondence**

- Direct debit form to be completed to pay Anglian Water as problem with paying on-line and paying by cheque is making payments late so this will prevent future issues.
- Letter received from LCC regarding grass cutting cutbacks on highways – no comments made in response to this letter.

**12. Planning Applications**

COMMENTS SUBMITTED PRIOR TO MEETING

None

COMMENTS TO BE MADE AT MEETING

H08-1319-16	Gosberton Methodist Chapel 76 Risegate Road	Conversion of redundant church into residential dwelling	No objections to conversion not replacement structure
H08-0013-17	Second Drove, Gosberton Clough	Reinstatement of residential use, extensions and barn conversion to residential	No objections
H08-0026-17	43 High Street, Gosberton Sharpes Butchers	Single storey side entrance	No objections

**Resolved:** to submit comments as above.

DETERMINATIONS

H08-1220-16	Land East of Primrose House, Primrose Farm	Conversion of agricultural building into dwelling	REFUSED
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**13. Finance and payments of accounts**

DATE	PAYEE	NET AMOUNT (£)	V.A.T. (£)	TOTAL PAID (£)	METHOD OF PAYMENT
19/12/16	Payroll	810.00	-	810.00	STANDING ORDER
28/12/16	Payroll	624.00	-	624.00	STANDING ORDER
28/2/16	Payroll	15.00	-	15.00	STANDING ORDER

FOR SIGNING AT MEETING

23/01/16	Gosberton Public Hall	25.00	-	25.00	CHQ 102198
23/01/17	Anglian Water	15.45	-	15.48	CHQ 102197
23/01/17	C E Clark	100.00	-	100.00	CHQ 102199

**Resolved:** All payments approved.

**18. To receive reports from any other committees where there is council representation**

- Robert Marjorum – meeting is 15<sup>th</sup> February 2017
- Relief in Need – no meeting
- GCAT – are wanting permission to hold summer fete on playing field and they have indicated they would be happy to get involved in moving speed signs – possible insurance issues to be looked at.
- Public Hall – meeting is 24<sup>th</sup> January 2017

**14. To confirm meeting dates**

Monday 27<sup>th</sup> February 2017

Monday 10<sup>th</sup> April 2017 – **Annual Parish Meeting**

Monday 22<sup>nd</sup> May 2017 – **Annual General Meeting of the Parish Council**

Monday 3<sup>rd</sup> July 2017

Monday 14<sup>th</sup> August 2017

Monday 25<sup>th</sup> September 2017

Monday 6<sup>th</sup> November 2017

Monday 11<sup>th</sup> December 2017

**Resolved:** to accept meeting dates.

**15. Agenda items for next meeting**

- Policies for approval
- Land near Princebuild
- Emma Walters has requested to attend meeting
- Playing field mowing contract
- Cemetery land purchase

**16. Date and venue of next meeting**

Monday 27<sup>th</sup> February at 7.30pm at the Public Hall

***Meeting closed at 9.10 pm***

**Chairman .....**