

**Minutes of the Meeting of Gosberton Parish Council
held on Monday 4th March 2024**

Present: Councillors: N Oakman (Chair), J Clark, T Smith, J Ascough, S Weatherly-Barton, D Leworthy, N Gore, P Waudby, and F Newton (Clerk)

Also, in Attendance: N/a

Open Forum: N/A

334. To note apologies and accept valid reasons for absence: Received from Dist. Cllr Geaney

335. To receive declarations of Interests and consideration for any requests for dispensations in accordance with the Localism Act 2011: No declarations made

336. To receive and approve the minutes of the meeting held on Monday 22nd January 2024 and Extra Ordinary meeting held on 6th February 2024: It was **Resolved** to accept and sign minutes

337. To receive report from District Councillors: The Clerk reported on behalf of Dist. Cllr King. There will be a ward walk on 14th March, any issues to be communicated via the Clerk.

338. To receive the clerks report on correspondence received and consider any recommendations:

Attended Course -Year end procedures and completing AGAR
Zoom meeting with Internal Auditor- report circulated and to be discussed at meeting
Meeting with Highways/LRSP – to discuss siting of SIDs- to be discussed at meeting
Handover of Keys with Cemetery keeper

Lincolnshire PCC	Parish Engagement
SHDC	Chairman's Charity Bake off
John Kilcoyne- LALC	Interim Audit
SHDC	Reported Fly tipping
SHDC	Planning representation sent
Glasdon	Keys ordered for waste bins
Play inspectors	Report received for Risegate field
Play inspectors	Report received for Gosberton field
UKSPF	Update on funding-circulated to all
SHDC	Waste services- complaints about dog bins
Methodist chapel	Request for grant for Flowers festival

Clerk reported that there have been several complaints about the Dog waste bins in Lowgate not being emptied, this has been reported to SHDC Waste Services. Quotes to be requested for a new larger bin with liner, to be put on Agenda for next meeting. Cllr Ascough suggested that someone should look at the new Solar farm

which is being planned for the Cowbit/Crowland area. It was **Resolved** to grant £100.00 to the Methodist Chapel for Flower festival

339. To review and adopt

- I. **Pay Policy**
- II. **Data Protection Policy**
- III. **Scheme of Delegation**
- IV. **Social Media Policy**
- V. **Safeguarding Policy**

It was **Resolved** to adopt all of the policies, and for Cllr Gore to be appointed as the Council's Data Protection Manager

340. To consider adding Garden Allotment Data protection policy into Tenancy agreements: This was procedure was suggested by the Internal Auditor, it was **Resolved** to keep the current arrangements of the Data from being kept separately from the Tenancy agreements

341. To discuss vases for Cemetery and proposed purchase of Cemetery land: Cllr Ascough has received a quotation of £25.00 to make the vase surrounds, and the Clerk has purchased a new sample vase. Various pieces of land in the area were discussed as possibilities for the new Cemetery but all discounted. The Clerk has also received a report from the Valuation office which has to be completed regarding the space left in the Cemetery. Cllr Waudby and Clark passed on the information required to complete this. Clerk is to contact Dist. Cllrs to try and find out more information about whether a compulsory land purchase could be made. This is to be discussed again at the next meeting. The Clerk has the keys for the Cemetery chapel and reported that there was a lot of rubbish left in the Chapel and a skip would be required.

It was **Resolved:** Cllr Ascough to order 60 bases, Clerk to purchase 60 vases
Cllr Leworthy is to find out prices of skip hire, and a date is to be set to tidy Chapel

342. To consider Interim Internal Audit report: It was **Resolved** to accept the report

343. To consider purchase of children's picnic bench for Risegate park-funding agreed by Dist. Cllrs, and installation of concrete bases for tables: It was **Resolved** to order the bench, and request quotations for installation of a concrete base

344. To consider Play Inspection report for Gosberton and Gosberton Risegate Playparks and actions to be taken : It was **Resolved** to accept both reports and the recommendations

344. To note details of Summer Fayre - to be organised by Stephen Timewell: The Summer Fayre is being held on 14th July, there will be no cars or dogs allowed onto the field. An updated Car parking policy is to be adopted before the fayre

It was noted that there had been an error in numbering of the last item

345. To consider purchasing security lighting for Chapel building in Cemetery :
This item is to be discussed at a later meeting

346. To discuss update on bin emptying contract in the village : P Godfrey has been approached and is willing to take on this role @£20.00 an hour, the Clerk reported that he would not be able to start until the beginning of April so there would be a month without any cover. As the bins are looking dated, quotes are needed for replacements

347. To consider making plans for D-day 80 celebrations: this was discussed and it was felt that an Afternoon tea with Vintage singer and a D Day 80 Flag for the village would be a good idea: It was **Resolved** to order the flag and start to make arrangements for an Afternoon tea on 8th June 2024. Vintage Singer is available for this date

348. To discuss update on SID installations: Cllr Smith and Clerk have met with a representative from LRSP to look at sites for the new Solar SID. 2-3 new posts require installation, which Highways have quoted £250.00. Cllr Smith's report of the meeting has been circulated. It was **Resolved:** to approve installation of posts and to order a further Solar SID from Elan City

349. To consider Planning matters:

Planning decisions received since the last meeting of Council

For Comments

- I. H08-0066-24 -Outline-Proposed new dwelling, SDJ 68 Siltside, Gosberton Risegate- Ms E Lenton
- II. H08- 0121 -24- Type S73.A continuation- conversion of semi-detached house into two 2 bed houses- approved under H08-0175-19 – Modification to condition 3 to allow 2 upvc windows in lieu of timber- 1a Hall Drive, Gosberton

Determinations from SHDC

- I. H08- 068/0-23- Replace 11 windows to front and side elevations- 57-59 Salem Street- REFUSAL

No comments

350. Finance

- I. To approve payment of accounts – within Clerk's report

DATE	PAYEE	NET AMOUNT	VAT	TOTAL PAID	PAYMENT METHOD
01/01/2024 731	Public Hal	24.00		24.00	BACS
05/02/2024 730	LALC	150.00	30.00	180.00	BACS
09/02/2024 734	Elan City	2275.81	455.16	2730.97	BACS
15/02/2024 735	On Line Playgrounds	1906.50	381.30	2287.80	BACS

20/02/2024 740	LALC Internal Audit	250.00	50.00	300.00	BACS
20/02/2024 741	Glasdon Key for bin	11.41	2.28	13.69	BACS
01/03/2024 743	Clerk Salary	908.04		908.04	BACS
29/02/2024	P Godfrey Hedgecutting	160.00		160.00	BACS
29/02/2024 753	The Play Inspectors	417.40	83.48	500.88	BACS

Payments made between meetings using delegated authority

DATE	PAYEE	NET AMOUNT	VAT	TOTAL PAID	PAYMENT METHOD
21/01/2024 716	HP instant ink	8.32	1.67	9.99	DEBIT CARD
04/02/2024 720/721/722 723/724	S Kitchen	900.00		900.00	BACS
02/02/2024 Minute 326	NBB Outdoors	510.00	102.00	612.00	DEBIT CARD
06/02/2024 732	One Drive	5.88		5.88	DEBIT CARD
03/02/2024 733	Vodafone	12.38	2.47	14.85	DEBIT CARD
14/02/2024 736	Amazon Grave vase	12.93		12.93	DEBIT CARD
02/02/2024 738	Clerk Salary	724.26		724.26	BACS
21/02/2024 742	HP Instant ink	8.32	1.67	9.99	DEBIT CARD
28/02/2024 740	Innovations Grave vase	3.75	.75	4.50	DEBIT CARD
29/02/2024 740	S Kitchen	900.00		900.00	BACS

It was **Resolved** to approve Payments

- II. To review income and expenditure to 1st March – within Clerk's report
- III. Income and Expenditure
Expenditure since last meeting (includes payments to be approved at meeting-
up to 4th March 2024) £10857.81
Income since last meeting up to 29/02/2024
£3270.00
Expenditure year to date £49934.91
Income year to date £57197.00 (includes precept)

It was Resolved to approve income and expenditure

IV. To receive Bank reconciliation

Balance of Bank Accounts

Current- online balance as at 29/02/2024 £3090.16

Deposit – online balance as at 29/02/2024 £50254.39

Community- online balance as at 02/02/2024 £347.28

NS & I as at 29/02/2024 £53585.32

Cllr Ascough to carry out Bank reconciliation

V. To review Budget 2023/24

It was **Resolved** to approve Budget review

VI. To review Fixed asset register

It was **Resolved** to approve Fixed asset register review

VII. To review reserves

It was **Resolved** to approve Reserves review

Total reserves as at 29th February 2024

National Savings £53,585.32

Business Premium Account £42,448.37

Community Account £787.28 £96,820.97

Current Earmarked Expenditure

Kings Coronation £ 10,000.00

replacement of fixed assets £ 5,000.00

purchase of Additional cemetery land £ 50,000.00

Election expenses £ 4,500.00

Playing field improvements £ 10,000.00

Contingency £ 5,000.00

Total Ring-fenced expenditure £ 84,500.00

351. To receive reports from other Committees:

Cllr Ascough reported that there had been a meeting of GCAT, the monies left in the GCAT fund are in the process of being distributed, some of this is being given to the Marjorum Beehive association to go towards a defibrillator and table tennis table. the Gazebo is being donated to the Baptist church for use in the village, it is thought that the PA system is still with Rev Walters. A further meeting may be held to once funds are empty to wind up anything remaining

Cllr Clark reported on the RMT meeting, Rev Walters has resigned and Methodist Minister Luke Smith has agreed to take on the role. The BMA is busy with events and continue fundraising to improve the hall

Cllr Oakman reported on the Unknown Donors meeting, the sub-letting issue has been resolved and funds are being distributed

There has been no Relief in Need meeting

Agenda items for the next meeting

Cemetery

D Day 80

Meeting Closed at 20.34pm

Chairman

Taken by F Newton (Clerk & RFO)