

14th May 2018

TO ALL MEMBERS OF THE COUNCIL

You are hereby requested to attend the next Annual Meeting of Gosberton Parish Council at the Public Hall, Gosberton on Monday 21st May 2018 to start at 7.30 pm. The **public forum** is immediately prior to the start of the meeting when members of the public may ask questions or make short statements to the Council concerning matters to be discussed on this agenda. **Time for this session is limited to 15 minutes.**

Lisa Tweddell

Lisa Tweddell
Clerk and Responsible Financial Officer

AGENDA

1. Election of Chairman for the ensuing year and Chairman to sign Declaration of Office form.
2. Election of Vice-Chairman for the ensuing year.
3. Any other appointments (i) internal auditor -Vivienne Gensiorskyj. To agree remuneration for 2018.
4. Apologies for absence and reasons given.
5. To receive declarations of Interests and consideration of any requests for dispensations in accordance with the Localism Act 2011.
6. To approve and sign the minutes of meeting held on Monday 16th April 2018 – copy circulated.
7. Chairman's remarks and clerk's report to include correspondence – copy of clerk's report circulated. Copies of correspondence can be obtained by contacting the clerk.
8. Annual Governance Accountability Return for the Year ending 31st March 2018.
 - To note the Annual Internal Audit Report from the Internal Auditor.
 - To approve and Chairman to sign Section 1 (Annual Governance Statement 2017/18) of the Annual Return.
 - To approve and Chairman to sign Section 2 (Annual Governance Statement 2017/18) of the Annual Return.
 - To approve Asset Register for April 2018
 - To approve Risk Register for April 2018
 - To approve insurance cover for year 2018/19
 - To adopt/amend Standing Orders for 2018
 - To adopt/amend Financial Regulations for 2018
9. Clerk resignation.
10. Annual Wasteland rents review.
11. To discuss and agree purchase of further speed device – Councillor Rowland Perry.
12. To discuss and agree to employ David Boyce Consultancy to get Gosberton Parish Council data protection ready by going through all records. Cost to be ascertained once records are amalgamated with a one hour assessment at a cost of £40.

13. To discuss and agree purchase of gate for Gosberton playing field at a cost of £495 plus VAT – Councillor John Clark.
14. To agree and distribute Unknown Donors Payment of £490.00 plus £80.00 uncashed from last year.
15. To arrange a date for the annual village inspection.
16. To receive Police Report.
17. Matters for urgent discussion in the parish not included elsewhere on the agenda.
Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
18. Planning Matters - applications received where a decision has not already been submitted to SHDC.

For Comments

- I. **H08-0340-18** – Adj 61 Bowgate, Gosberton
Proposed chalet bungalow.
- II. **H08-0401-18** – Gosberton Methodist Church, Risegate Road.
Change of use to residential dwelling.
- III. **H08-0417-18** – Site rear of 54 Wargate Way
Residential development erection of 4 detached dwellings.
Outline approval H08-0187-15

Notice of Appeal under Section 78

- I. **H08-1146-17 - Baffens way, Cheal Road, Gosberton**
Use of land to site log cabin for use as holiday let & siting of domestic wind turbine

And to consider any further applications received after agenda sent out.

H08-0441-18 – 5 Cooks Road

proposed extension to building for loading-unloading agricultural products (part retrospective)

Comments submitted prior to meeting

None

Determinations from SHDC

- I. **H08-0220-18** – 5 Salem Street, Gosberton – APPROVED
 - II. **H08-0237-18** – Rainbow Lodge, Siltside – APPROVED
 - III. **H08-0287-18** – 105 High Street, Gosberton – APPROVED
 - IV. **H08-0309-18** – Pear Tree Cottage, Clough Road - APPROVED
19. Finance and payments of accounts- to approve list of payments within clerk's report.
 20. Councillor Reports from other committees where there is council representation - Robert Marjorum, Public Hall, Relief in Need, GCAT.
 21. Agenda items for next meeting
 - To agree on siting positions for Silent Soldier Silhouettes.
 22. Date and venue for next meeting is **Monday 2nd July 2018 at 7.30pm** at Gosberton Public Hall.