

TO ALL MEMBERS OF THE COUNCIL

You are hereby requested to attend the next Annual Meeting of Gosberton Parish Council at the Public Hall, Gosberton on Monday 13th May 2019 to start at 7.30 pm. The **public forum** is immediately prior to the start of the meeting when members of the public may ask questions or make short statements to the Council concerning matters to be discussed on this agenda. **Time for this session is limited to 15 minutes.**

Lisa Tweddell

Lisa Tweddell
Clerk and Responsible Financial Officer

AGENDA

1. Election of Chairman for the ensuing year and Chairman to sign Declaration of Office form.
2. Election of Vice-Chairman for the ensuing year.
3. Any other appointments (i) internal auditor -Vivienne Gensiorskyj. To agree remuneration for 2019.
4. Apologies for absence and reasons given.
5. To receive declarations of Interests and consideration of any requests for dispensations in accordance with the Localism Act 2011.
6. To approve and sign the minutes of meeting held on Monday 15th April 2019 – copy circulated.
7. Chairman's remarks and clerk's report to include correspondence – copy of clerk's report circulated. Copies of correspondence can be obtained by contacting the clerk.
8. Co-option of councillors and welcome to new councillors.
9. Annual Governance Accountability Return for the Year ending 31st March 2018.
 - To note the Annual Internal Audit Report from the Internal Auditor.
 - To approve and Chairman to sign Section 1 (Annual Governance Statement 2018/19) of the Annual Return.
 - To approve and Chairman to sign Section 2 (Annual Governance Statement 2018/19) of the Annual Return.
 - To approve Asset Register for April 2019
 - To approve Risk Register for April 2019
 - To approve insurance cover for year 2019/20
 - To adopt/amend Standing Orders for 2019
 - To adopt/amend Financial Regulations for 2019
10. To adopt the revised Code of Conduct Policy.
11. To discuss quotes for trimming of conifers in Wargate Way cemetery.
12. To discuss quotes for signs for playing field as per ROSPA inspection in June 2018.
13. Letting of Barchards allotments 1, 2 and 3.
14. To receive report from Playing Field Working Party meeting held Tuesday 7th May 2019 including (i) quotes for path (ii) tree survey actions and (iii) to adopt Car Parking Policy for playing field.
15. Auxiliary site in Gosberton.

16. To arrange a date for the annual village inspection.
17. Matters for urgent discussion in the parish not included elsewhere on the agenda.
Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. Planning Matters - applications received where a decision has not already been submitted to SHDC.

For Comments

None

Comments submitted prior to meeting

None

Determinations from SHDC

- I. **H08-0175-19** – 30 High Street, Gosberton – APPROVED
- II. **H08-0201-19** – 12 Wargate Way, Gosberton - APPROVED

19. Finance and payments of accounts- to approve list of payments within clerk's report.
20. Councillor Reports from other committees where there is council representation - Robert Marjorum, Public Hall, Relief in Need, GCAT.
21. Agenda items for next meeting.
22. Date and venue for next meeting is **Monday 17th June 2019 at 7.30pm** at Gosberton Public Hall.