

**Minutes of the Annual Meeting of Gosberton Parish Council
held at the Public Hall on Monday 21st May 2018**

Open Forum: Four members of the public were present to discuss objections to a planning application listed on the agenda namely H08-0340-18.

Present: Councillors: Tim Smith (Chair), Lindsay Allen, Clive Bayston, John Clark, Rona Perry, Rowland Perry, Mark Taylor, Lisa Tweddell (Clerk).

Also present: County Cllr R Grocock & District Cllr Sue Wray

Cllr Tim Smith commenced the meeting as chair.

1. **Election of Chair for the ensuing year**

Cllr Thorley was nominated in her absence by Cllr Rowland Perry and seconded by Cllr Taylor. Declaration of acceptance of office form to be signed at next meeting.

Resolved: Cllr Thorley was elected as Chair for ensuing year.

2. **Election of Vice-Chair**

Cllr Clark was nominated by Cllr Rowland Perry and seconded by Cllr Bayston.

Resolved: Cllr Clark was elected as Vice-chair for ensuing year. Declaration of acceptance form duly signed.

In the absence of Cllr Thorley, Cllr Clark chaired the meeting hereon in.

3. **Any other appointments**

All councillors present signed Declaration of Acceptance of Office forms. Internal auditor position to continue to be held by Vivienne Gensiorskyj for ensuing year at the agreed hourly rate. Contract to be signed and returned.

4. **Apologies:** Cllr Thorley. Not present: Cllr Pell.

5. **Declarations of interest and dispensation request for relevant items:**
None

6. **To approve and sign the minutes of meeting held on Monday 16th April 2018.** Minutes were then taken as read, approved and signed.

7. **Chairman's remarks and clerk's report.**

Clerk informed:

- Reminder for new gmail address for all councillors. Still waiting for Cllr Pell to set address up then all addresses will be published on website and with SHDC.
- Internal Auditor has spent extra hours with clerk as problems with HMRC system which needed rectifying. In view of issues that have been experienced, clerk's wages have reverted to monthly payments from 4 weekly.

Correspondence

- Email received on 18th April from resident of Donington regarding excessive lorries using on A152. Email also sent to other local clerks, press and SHDC. Reply to be sent acknowledging GPC commitment to reducing speed in the area and to working with local haulage firms.
- Request received to place a sign on the cemetery gates marking 5 Commonwealth War Graves which have been identified as being held in Gosberton cemetery. Sign would be provided through the Commonwealth War Graves Commission Signs Project at no cost to the parish council. **Approved.**
- Email received from Kerry at Yorkshire Humberside and Lincolnshire Circles of Support and Accountability asking to attend a parish council meeting to discuss the work they do with people in the community. **Agreed not at the present time but make contact again in the future and decision will be reviewed at that time.**

Cllr Grocock left the meeting at 8.05pm

8. Annual Governance Accountability Return for the Year ending 31st March 2018

- The annual internal audit report from the internal auditor was read out.
- Section 1 (Annual Governance Statement 2017/18) of the Annual Return was signed following approval.
- Section 2 (Annual Governance Statement 2017/18) of the Annual Return was signed following approval.
- Asset Register for April 2018 approved.
- Risk Register for April 2018 approved.
- Insurance cover for year 2018/19 approved.
- Standing Orders approved and adopted for 2018
- Financial Regulations approved and adopted for 2018.

9. Clerk resignation

For various reasons clerk has offered her resignation. She is to stay in post until end of June 2018 at Holbeach Parish Council offices. An advert for position to be placed on noticeboards, website and in The Voice.

10. Annual Wastelands rent review

Cllr Taylor proposed rents to remain the same, seconded by Cllr Bayston.

Resolved: no increase in annual rents for Wastelands for 2018.

11. To discuss and agree purchase of further speed device

Same device as currently owned by parish council could be purchased at a cost of £2,345 + vat.

Different specification device from Elan City could be purchased at a cost of £2,389.91 + vat.

Discussion had around benefits of different devices.

Resolved: to order device from Elan City.

12. General Data Protection Regulations (G.D.P.R.) and employing David Boyce Consultancy

It was agreed as clerk will not be seeing through data protection to defer the decision on this item.

13. To discuss and agree purchase of gate for Gosberton playing field

Cllr Clark informed an adjustable closing, self-closing gate could be purchased at a cost of £495 + vat.

Proposed, seconded and **resolved:** to purchase gate.

14. Unknown Donors payment distribution

It was decided to defer this item until next meeting.

15. To arrange a date for the annual village inspection.

It was agreed Monday 11th June 2018 at 6.30 pm at the cemetery.

16. Police report

RTC non injury – Church St; criminal damage – High Street; burglary – Wargate Way; RTC non injury – Boston Road; RTC non injury – Clough Road; burglary – Spalding Road.

17. Matters for urgent discussion in the parish not included elsewhere on the agenda.

- Cllr Clark informed of an anonymous donor who has come forward to pay for the cleaning of the war memorial in Gosberton. Everyone extended their thanks on behalf of Gosberton Parish Council.
- Cllr Taylor informed there is a minibus parking on the path, making access on the path difficult, on Chesboule Lane just past the bungalows.

- Cllr Bayston informs trees are overgrown on Risegate Road opposite Hedgefield Hurn – ownership of land needs to be established/clerk to contact Diane Fairchild at SHDC for assistance.

18. Planning Matters

For Comments

- I. H08-0340-18** – Adj 61 Bowgate, Gosberton
Proposed chalet bungalow.
OBJECTIONS to be submitted
- II. H08-0401-18** – Gosberton Methodist Church, Risegate Road.
Change of use to residential dwelling.
NO COMMENTS
- III. H08-0417-18** – Site rear of 54 Wargate Way
Residential development erection of 4 detached dwellings.
Outline approval H08-0187-15
NO COMMENTS
- IV. H08-0441-18** – 5 Cooks Road
proposed extension to building for loading-unloading agricultural products (part retrospective)
NO COMMENTS

Notice of Appeal under Section 78

- I. H08-1146-17 - Baffens way, Cheal Road, Gosberton**
Use of land to site log cabin for use as holiday let & siting of domestic wind turbine

Determinations from SHDC

- I. H08-0220-18** – 5 Salem Street, Gosberton – APPROVED
- II. H08-0237-18** – Rainbow Lodge, Siltside – APPROVED
- III. H08-0287-18** – 105 High Street, Gosberton – APPROVED
- IV. H08-0309-18** – Pear Tree Cottage, Clough Road - APPROVED

19. Finance & Payments of accounts

All payments approved.

| DATE | PAYEE | NET AMOUNT (£) | V.A.T. (£) | TOTAL PAID (£) | PAYMENT METHOD |
|----------|---------------------------------------|----------------|------------|----------------|----------------|
| 20/04/18 | Public Hall hire | 17.50 | - | 17.50 | BACS |
| 20/04/18 | Cllr Clark –reimbursement fence posts | 30.00 | - | 30.00 | BACS |
| 20/04/18 | Black Sluice Drainage Board | 259.32 | - | 259.43 | BACS |
| 25/04/18 | Petty Cash – Simon Kitchen | 100.00 | - | 100.00 | BACS |
| 30/04/18 | Payroll | 768.00 | - | 768.00 | S/ORDER |
| 01/05/18 | Anglian Water | 14.56 | - | 14.56 | DIRECT DEBIT |

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|----------|--|--------|---|--------|----------------|
| 03/05/18 | Public Hall hire | 40.00 | - | 40.00 | BACS |
| 03/05/18 | David Boyce Consultancy – DPR training | 120.00 | - | 120.00 | BACS |
| 08/05/18 | Payroll | 810.00 | - | 810.00 | STANDING ORDER |

20. Councillor reports from other committees where there is council representation.

Public Hall reported that the employees of the Co-op are to paint the outside of the public hall for free.

21. Agenda items for next meeting:

- Village inspection
- Positions for Silent Soldier Silhouettes

22. Date & venue of next meeting: Monday 2nd July at 7.30pm at The Public Hall.

Meeting closed at 8.55 pm

Chairman