

**Minutes of the Meeting of Gosberton Parish Council
held on Monday 21st August 2023**

Present: Councillors: N Oakman (Chair), T Smith, J Bennett, S Weatherly-Barton, F Newton (Clerk).

Also, in Attendance: 2 Members of the Public

Open Forum: Parishioner explained about the declining hedgehog population, and asked if the Parish Council would support an awareness campaign. It was agreed that the Clerk would put up some posters on the public side of the notice boards, item is on the agenda to discuss what other support the Council may be able to offer.

219. To note apologies and accept valid reasons for absence: Cllrs Clark, Ascough, Waudby and Leworthy all sent apologies- reasons accepted. Dist. Cllr Geaney apologies sent

220. To receive declarations of Interest and consideration of requests for dispensations in accordance with the Localism Act 2011: none received

221. To receive and approve the minutes of the Meeting held on Monday 10th July 2023. It was **Resolved** approve the minutes

222. To receive report from District Councillors: No District Councillors in attendance

223. To receive the Clerk's report on correspondence received and consider any recommendations:

Correspondence received

Highways	Survey on highways and drainage
Gosberton Churches	Fundraising Calendar
ICCM	newsletter
Call connect	New booking app
Outer Dowsing Community Liaison	Information about meeting
Ms Hesketh	Hedgehog awareness campaign
NALC	Job listings, job events and newsletter
SHDC	Updated electoral register
LALC	Internal Audit survey
Lincolnshire Community Foundation	Cost of Living help flyer
Hse	Weekly bulletin
NALC	NALC events, job
Gosberton Churches	Follow on from request for funding
Parishioner	Complaint about the entrance to allotments
Glasdon	Quote for new bin for Playing field

PkF Littlejohn	Information regarding AGAR
Highways	Proposed TRO- Spalding Road on Agenda

The Clerk reported that she had to attend Risegate Playing field today as someone was riding their horse on the football pitch. To be monitored

224. To appoint a Vice-chair: to be discussed at the next meeting

225. To review and adopt

- I. Financial Regulations
- II. Internal Controls

It was **Resolved** to adopt financial regulations and Internal controls policies

226. To review update on Internal Audit: The Clerk reported that the outstanding items from the Audit where being worked through, a new Risk management policy had been drawn up and although not on the Audit it would be prudent to consider adopting an emergency plan. It was **Resolved** to discuss again at the next meeting.

227. To consider and adopt GDPR Statement: Cllr Ascough had emailed the Clerk with some amendments to this policy, Cllr Bennett is to investigate some points further. It was **Resolved** to discuss at the next meeting

228. To note update on Speed Camera's: Cllr Smith apologised as he has not had time to do anymore with this. To be discussed at the next meeting

229. To discuss update on Playground Inspection: as the Cllrs dealing with this were not present the item is to be moved to the next meeting

230. To receive update on actions from the Village Inspection: The clerk has contacted P Godfrey with a list of jobs to be quoted for. A quote has been received for sand blasting and priming the Cemetery railings, the Clerk is to obtain two more quotes for this work. It was **Resolved:** to accept the quote from E Sterma to repair the tarmac path in the cemetery

231. To discuss request from Highways to map any missing drains in the area: It was **Resolved** try and mark any drains as and when noticed

232. To consider applying for TRO Boston/Spalding Road- new developments: a proposal has been received from Highways. It was **Resolved** to request that the proposed TRO on Spalding Road is extended to the end of the 50mph and that Highways look at instating a TRO along the Boston Road past the new developments.

233. To consider Tree quotations for Cemetery work : Three quotes have been received. It was **Resolved** to accept the quote from E Sterma

234. To consider Zebra crossing near School in High Street Gosberton-request made on behalf of Voyage Education partnership: It was **Resolved** to agree with this request, Clerk to contact Dist. Cllr King to request that she contacts LCC on our behalf

235. To consider support for Hedgehog campaign: It was **Resolved** to send a grant application form out to the Parishioner, once completed the Council will consider awarding a grant to cover the cost of the advertising pack but are not able to help with any distribution of leaflets. Clerk to contact parishioner.

236. Planning matters-

Planning decisions received since the last meeting of council

For comments

- I. H08-0614-23 – s73A continuation-part change of former Hort Business to residential, plus garage and swimming pool- approved under h08-0413-21 – modification of condition 2 to allow amendments to previously approved plans 110 Siltside, Gosberton Risegate. S Dobney
- II. H08-0597-23 – S73 modification- residential development- approved under H08-1335-21 modification of condition 1 to allow amendments to previously approved plans, land off Spalding Road. D&R Developments
- III. H08-601-23 – modified agreement- modification of 106 agreements relating to viability of scheme (planning approval h08-1216-17) Land off Spalding Road, D&R Developments
- IV. H08-0694-23- Proposed additional double garage, Cawood Hall, Mr C Yates

Determinations from SHDC

- I. H08-0539-23 – Works in Tree preservation area- Gosberton House Nursing Home - APPROVED
- II. H08-0494-23- Occupation of dwelling by persons not employed in agriculture, Sandalwood, Cheal Road, Gosberton- APPROVED

For comments

- V. H08-0520-23 – Proposed manege an in-instated access, including parking area for equestrian facilities- White House Farm, Mrs L May

NO COMMENTS

237. Finance

- I. To approve payment of accounts -within Clerk’s report

DATE	PAYEE	NET AMOUNT (£)	V.A.T. (£)	TOTAL PAID (£)	PAYMENT METHOD
26/07/2023	T N Sneath	360.00	72.00	432.00	BACS

539 540					
01/08/2023 544	Gosberton Hall	Public	39.00		39.00 BACS
18/08/2023 550	Clerk salary		638.60		638.60 BACS

Invoices to approved -retrospectively

DATE	PAYEE	NET AMOUNT (£)	V.A.T. (£)	TOTAL PAID (£)	PAYMENT METHOD
23/07/2023 534 535 536 537 538	S Kitchen	900.00		900.00	SO
21/07/2023 532	Clerk salary	957.60		957.60	BACS
21/07/2023 533	HP Instant Ink	13.32	2.67	15.99	DEBIT CARD
26/07/2023 541	All-star fuels	22.98	4.60	27.58	BACS
10/07/2023 523	Microsoft one drive	5.40		5.40	DD
03/08/2023 543	Vodafone	12.38	2.47	14.85	DEBIT CARD
07/08/2023 545	Microsoft one drive	5.40		5.40	DD
03/08/2023 549	All Star fuels	24.88	4.98	29.86	

II: To review income and expenditure to 14th August- within Clerk's report

Income and Expenditure

Expenditure since last meeting (includes payments approved at meeting- up to 14th August)

£7939.74

Income since last meeting up to 14th August

£615.00

Expenditure year to date

£21414.37

III To receive bank reconciliation

Balance of Bank Accounts

Current- online balance as at 14th August 2023 £ 1557.38

Deposit – online balance as at 14th August 2023 £ 52782.60

Community- online balance as at 14th August 2023 £ 4597.28

NS & I £ 53535.49

IV To review Budget- this was reviewed and accepted

V To review Fixed Asset Register- this was reviewed and accepted

VI To review Earmarked/General reserves- this was reviewed and **resolved** to review again at the next meeting

238. To receive reports from other committees: no meetings have taken place

239. To consider quotations for Play equipment for Risegate Play Park: It was **Resolved:** to suspend Standing orders and financial regulations to consider this. The item in question is bespoke to one supplier thus one quote is available. It was agreed to accept this quote and place the order.

Standing orders and financial regulations were restored to continue the meeting

To resolve to move into closed session in accordance with the public bodies (admission to meetings) act 1960 due to the confidential nature of the business in Agenda item 240

240. Report from Staffing Committee: Minutes of the meeting of the Staffing Committee held on 24th July were received and agreed. New scope of work documents has been drawn up along with a letter to the current contractor inviting him to quote for the new contracts. The Staffing committee Terms of reference are to be reviewed at the next meeting to decide if all contracted work should be covered by the committee in the future.

241. Agenda items for the next meeting:

- Vases for the Cemetery
- Update on proposal to purchase new land for cemetery
- Methodist Chapel Christmas fair
- Replacement PCSO
- Hedgehog campaign
- Remembrance Day

Meeting closed at 9.10 pm

Chairman.....