

**Minutes of the Meeting of Gosberton Parish Council
held at the Public Hall on Monday 29th October 2018**

Open Forum: No member of the public present.

Present: Councillors: Sue Thorley (Chair), John Clark, Lindsay Allen, Clive Bayston, RonaPerry, Rowland Perry, Tim, Smit, Mark Taylor, Lisa Tweddell (Clerk).

Also present: County Cllr R Grocock.

1. **Apologies:** Samantha Mumby. Reason given and accepted.
2. **Declarations of interest and dispensation request for relevant items.**
None.
3. **To approve and sign the minutes of meeting held on Monday 17th September 2018.** Minutes were then taken as read, approved and signed.
4. **Chairman's remarks and clerk's report.**
Clerk informed:
 - Letter received from The G.C.A.T. thanking the parish council for the donation from Unknown Donors
 - Rainbows & G.C.A.T. have yet to cash their cheques from the Unknown Donors payments. Uncashed cheques are the reason the bank account GPC hold to receive the donations has caused such a problem this year with the external audit. The account was eventually accepted but the cheques need cashing so there is no money left in the account at the end of the FY.
 - Details of the positioning of the War airfield memorial plaque to be provided to Kenneth Bannerman along with a photo.
 - Notice of conclusion of audit – Annual Governance & Accountability Return for the year ended 31 March 2018. The audit of accounts for the year ended 31 March 2018 has been completed and the accounts have been published on 5th October 2018. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area. Notice on website & noticeboard.
 - 6 month internal audit completed on 18th October 2018. A new accounting system was discussed with Viv. She uses it for her work and thinks it could benefit the council. She will provide more information in due course for consideration.
 - Annual allotment rent letters have been sent out
Chairman's comments all covered elsewhere in agenda.

5. **Police Report.**

Not received.

6. **To discuss the possible sale of DF11 Unipart Dorman speed indicator device.**

Discussion was had around the selling figure of the device with brackets and battery.

Resolved: to offer the device for sale for £1,800. Donington Parish Council have shown an interest so will be provided with the figure for their consideration.

7. **To agree on dates for meetings for 2019.**

21st Jan; 4th March; 15th April (Annual Parish Meeting); 3rd June (Annual Meeting of the Parish Council); 22nd July; 9th Sept; 21st Oct; 2nd Dec.

All dates were agreed upon.

8. **R.O.S.P.A. training by Lalc**

In line with the Risk Assessment the cemetery keeper should attend regular training courses on inspecting the play areas/equipment.

Resolved: to offer the training to Simon Kitchen and pay the amount of £170 for the course.

9. **War Memorials & Silent Soldiers**

Cllr Clark was thanked by the Chair for fixing the silent soldier in Gosberton. The Risegate memorial has had the flower beds filled in, a border with granite chips, the railings painted and the airfield memorial plaque has been laid down with the silent soldier (airman). A photo was showed and all were in agreement it looked very good. Details of its position and a photo are now to be sent to Kenneth Bannerman who provided the airfield memorial plaque.

Resolved: to retrospectively agree to pay for works involved in mounting the airfield plaque and silent soldier - £145 and for granite chippings.

10. **Cemetery spaces update**

0 new spaces either used or reserved since last meeting, burials have been in already reserved plots. One space has been sold back to the council as no longer required due to a change in circumstances.

Discussion had around purchase of cemetery land.

Resolved: to instruct Longstaffs to commence formal negotiations for purchase of land.

11. **Councillor reports from other committees where there is council representation.**

Robert Marjorum – building work to be carried out on entrance porch – new roof.

Public Hall – electric fires have been installed in the hall. China has been donated from the Marjorum Hall and they are very grateful.

Relief in Need – no meeting.

G.C.A.T. – No meeting. Chair said that clerk had written a testimonial letter on behalf of the parish council for G.C.A.T. to support them with a grant they have applied for.

12. Matters for urgent discussion in the parish not included elsewhere on the agenda

- Cllr Clark informed he is to fix a bracket on the new gate at the playing field in Gosberton to prevent the gate from moving as it is currently being misused by youths and fences being damaged
- Cllr Bayston informed he has spoken again to resident about cutting the overgrown trees in Gosberton Rise Gate which he has been assured will be done
- Cllr Clark informed the tenant of the wasteland pit in Hundred Fen has passed away
- Chair informs the pot holes outside the Marjorum Hall have been repaired but not to a satisfactory standard. Cllr Grocock said he would contact L.C.C. on the parish council's behalf

13. Planning Matters

For Comments

- i. **H08-1017-18** – Site adj. Capontoft, Cheal Road – erection of detached dwelling & double garage and associated works- NO OBJECTIONS

Comments submitted prior to meeting – ALL NO COMMENTS

- I. **H08-0906-18** – Bromley House, Chesboule Lane – residential development (re-application of H08-0229-18)
- II. **H08-0946-18** – 57 Bowgate, Gosberton – single & rear single storey extension
- III. **H08-0947-18** – 8 Cawood Lane – rear single storey accessible bedroom extension
- IV. **H08-0977-18** – A152 Hand car wash, Spalding Road – use of site for sale of vehicle and caravans

Determinations from SHDC

- I. **H08-0906-18** – Bromley House, Chesboule Lane – APPROVED
- II. **H08-0903-18** – 106 Siltside, Gosberton Rise Gate – APPROVED

14. Finance & Payments of accounts

DATE	PAYEE	NET AMOUNT (£)	V.A.T. (£)	TOTAL PAID (£)	PAYMENT METHOD
19.09.18	Howsafe	118.86	23.77	142.63	BACS
20.09.18	Petty cash	200.00	-	200.00	CHQ 102219
24.09.18	Payroll	810.00	-	810.00	STANDING ORDER

24.09.18	G & J Pecks	4.28	0.86	5.14	BACS
25.09.18	Reimburse Cllr Thorley as per last meeting	59.65	-	59.65	CHQ 102220
27.09.18	Crawley's Farm rent	5.00	-	5.00	BACS
27.09.18	HMRC	34.25	-	34.25	BACS
27.09.18	Payroll	818.84	-	818.84	BACS
27.09.18	Payroll	15.00	-	15.00	BACS
01.10.18	Anglian Water	10.08	-	10.08	DIRECT DEBIT
03.10.18	Public Hall	25.00	-	25.00	BACS
03.10.18	PKF Littlejohn (ext auditor)	360.00	-	15.00	BACS
03.10.18	Skillingtons	450.00	90.00	540.00	BACS
12.10.18	T N Sneaths & Sons	1050.00	210.00	1260.00	BACS
22.10.18	Payroll	810.00	-	810.00	BACS
22.10.18	In-Ctrl (laptop)	45.00	-	45.00	BACS
22.10.18	Refund for reserved burial plot	200.00	-	200.00	BACS
29.10.18	Payroll	818.84	-	818.84	BACS
29.10.18	HMRC contribution employment	34.25	-	34.25	BACS

FOR SIGNING AT MEETING

29.10.18	Royal British Legion - poppy wreaths	50.00	-	50.00	CHQ 102221
29.10.18	Gary Marshall - welding	145.00	-	145.00	CHQ 102222

All payments approved.

15. Agenda items for next meeting:

- Wasteland, Hundred Fen

16. Date & venue of next meeting: Monday 10th December 2018 at 7.30pm at The Public Hall.

Meeting closed at 9.25 pm

Chairman