

**Minutes of the Annual Meeting of Gosberton Parish Council
held on Monday 5th July 2021**

Present: Councillors: John Clark (Chair), Jeremy Bennett, Denise Benjamin, Sue Thorley, Sue Wray, Lisa Tweddell (Clerk).

Open Forum: No one present.

1. Apologies for absence and reasons given.

Neil Oakman was not in attendance with no apology sent. Tim Smith sent his apologies and reason given.

2. Declarations of interest and dispensation request for relevant items.

None received.

3. To approve and sign the minutes of meeting held on Monday 24th May 2021. The minutes were then taken as read, approved and will be duly signed.

4. Chairman's remarks and clerk's report.

- Following my recent resignation from position of Clerk & RFO, the position was advertised and 2 applications were received. However, I put a suggestion to the chair recently that Simon Hallam has offered his help and support with carrying on the duties of the position to allow me to also hold down other employment alongside the clerk position. He is experienced with all aspect of administration duties and will assist me as a volunteer clerk, helping with answering phone calls or any other support that is needed to allow me to carry on in the role. This has been met with no objections from other members of the council and will run on a trial basis for both parties but hopefully will allow the smooth running of the job with no disruption for the parish council.
- A grave was incorrectly dug in Gosberton Cemetery a couple of weeks ago. The grave should have been dug in Donington cemetery but the grave digger made a mistake. He was extremely apologetic and corrected his mistake, having dug a new plot in the cemetery which was seen on the recent village inspection.
- A new mobile phone has been purchased for the parish council at a cost of £83.29 plus vat.
- Jan Whitbourn sent out dates for CSW training via Zoom. Dave Mitchell sent out details of the CSW sites and confirmed there is not a site in Gosberton Risegate. Cllr Thorley has emailed Dave and explained situation regarding speeding near the school in Risegate and hopes to meet up with someone from the LRSP soon to discuss this.

5. Feedback from village inspection carried out on 21st June 2021.

- Ivy to be removed from cemetery railings.
- Quote to be obtained for repairing rails at the cemetery.
- Land for possible allotments at Windmill Lane was looked at and has since been viewed on Google maps. The existing farming allotments there will need re-measuring and marking as some boundaries appear to have moved over the years.

6. Gosberton Cemetery update and options for the future.

Chair informed that, following recent contact with a member of the family who own the land to the rear of the cemetery, purchasing a small piece of land to extend the cemetery at any time in the near future is not a possibility. Therefore, options available are compulsory purchase or to investigate the possibility of purchasing some land opposite the cemetery. Chair to make some enquiries before next meeting.

7. Gardening allotments and policies.

On-going.

8. Planning Matters

For Comments

- I. **H08-0607-21** – rear of Winton Green, Boston Road, Gosberton - proposed residential development.

Comments submitted prior to meeting

None

Determinations from SHDC

- I. **H08-0425-21** – Gosberton Medical Centre – APPROVED.
- II. **H08-0438-21**- Tythe Barn Station Road, Gosberton – APPROVED.
- III. **H08-0431-21** – Crossroads Cottage, Chesboule Lane – APPROVED.
- IV. **H08-0413-21** – 110 Siltside, Gosberton Risegate – APPROVED.
- V. **H08-0304-21** – Rear of 2&4 Godfrey Ave – APPROVED.

9. Finance & Payments of accounts

| DATE | PAYEE | NET AMOUNT (£) | V.A.T. (£) | TOTAL PAID (£) | PAYMENT METHOD |
|----------|-----------------------|----------------|------------|----------------|----------------|
| 28.05.21 | Payroll | 15.00 | - | 15.00 | SO |
| 01.06.21 | Payroll | 900.00 | - | 900.00 | SO |
| 01.06.21 | Lalc | 17.50 | - | 17.50 | BACS |
| 01.06.21 | Gosberton Public Hall | 36.00 | - | 36.00 | BACS |
| 01.06.21 | HMRC | 120.70 | - | 120.70 | BACS |
| 01.06.21 | Internal Audit | 273.75 | - | 273.75 | BACS |

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|----------|--------------------------------------|---------|-------|---------|------|
| 01.06.21 | Payroll | 730.45 | - | 730.45 | BACS |
| 17.06.21 | Clerk reimbursement for mobile phone | 83.29 | 16.66 | 99.95 | BACS |
| 21.06.21 | Petty Cash | 200.00 | - | 200.00 | BACS |
| 21.06.21 | Deep Dene Timber | 950.00 | - | 950.00 | BACS |
| 21.06.21 | Payroll | 15.00 | - | 15.00 | BACS |
| 28.06.21 | Payroll | 900.00 | - | 900.00 | BACS |
| 28.06.21 | HMRC | 127.45 | - | 127.45 | BACS |
| 28.06.21 | Payroll | 744.94 | - | 744.94 | BACS |
| 28.06.21 | Came & Company (insurance) | 1038.69 | - | 1038.69 | BACS |
| 30.06.21 | Anglian Water | 11.42 | - | 11.42 | BACS |

Payments approved.

10. Councillor reports from other committees where there is council representation and to elect council representatives for the Public Hall and GCAT.

Relief in Need has carried out a village inspection and have a new clerk, Frances Newton.

Public Hall has a new committee and new chairman. They are starting to look at publicity for the hall.

Cllr Thorley is to discuss the Unknown Donors charity with Diane Fairweather who is standing in as clerk, with a view to arranging another meeting. It was noted the cheque for the money was not received for 2020.

11. Agenda items for next meeting:

- Gardening allotment policies
- CSW and sites in Gosberton Rise gate
- Remembrance Sunday

12. Date & venue of next meeting: Monday 16th August 2021 to be held at the Public Hall, Gosberton at 7pm. To be discussed after 19th July whether to use upstairs or downstairs meeting room as lockdown restrictions should have been lifted by then.

Meeting closed at 8.40 pm

Chairman