

**Minutes of the Meeting of Gosberton Parish Council
held on Monday 10th July 2023**

Present: Councillors: N Oakman (Chair), T Smith, D Leworthy, J Clark, F Newton (Clerk).

Also, in Attendance District Cllr M Geaney, S Weatherly-Barton, J Ascough, J Bennett. 1 Member of the Public (observing)

Open Forum: None

196. To note apologies and accept valid reasons for absence: None received

197. To receive declarations of Interest and consideration of requests for dispensations in accordance with the Localism Act 2011: None made at the min, once co-opted S Weatherly-Barton declared interest in item 211 (signed)

198. To receive and approve the minutes of the Meeting held on Monday 22nd May 2023 and Extra Ordinary Meeting held on Tuesday 20th June 2023: Dist Cllr Geaney requested that her husband was named as present rather than un-named member of the public at meeting on 22nd May. It was **Resolved** approve the minutes Clerk's notes- advise has been taken from LALC and only Cllrs should be named in the minutes

199. To receive the Clerk's report on correspondence received and consider any recommendations: Copies of the report has been circulated, Clerk has attended training courses, AGAR has been submitted, Clerk working through points raised in the Internal Audit, Planning office have agreed with Council request to name new road "John Dennis Way", other points on report are on the agenda

200. To co-opt new members to the Council:

Mr J Bennett- proposed by Cllr Leworthy and seconded by Cllr Smith

Mrs J Ascough- proposed by Cllr Leworthy and seconded by Cllr Clark

Mr S Weatherly-Barton- proposed by Cllr Oakman and seconded by Cllr Leworthy

The Chair welcomed the new Councillors

201. To appoint Vice-chair: to be discussed at the next meeting.

202. To appoint Council representatives to other Committees:

Unknown Donors- Cllr Leworthy

Public Hall- Cllr S Weatherly-Barton

G Cat- Cllr J Ascough

Clerk to enquire if Cllr Bennett is still to sit on RMT

203. To consider Internal Audit report: Details of the report were discussed, the Clerk is working through. It was **Resolved** to accept recommendations

204. To appoint Councillors to Staffing Committee: It was **Resolved**

Cllr J Ascough, Cllr P Waudby, Cllr T Smith and Cllr N Oakman were appointed, the first meeting to be held within the next month. The Clerk advised that Agenda's and Minute's are to be recorded for these meetings

205. To consider forming a new Finance/Budget Committee: It was **Resolved** that a committee would not be formed at this time and the Clerk is to remove the old details from the Parish Website

206. To adopt a Grant Policy: details of the policy were discussed a maximum grant of £2500.00 would be made available, any applications over £500.00 would have to be made before November of each year so that it can be included in the Budget for the following year. The Council will fund up to 50% of any project: It was **Resolved** to adopt this policy

207. To adopt updated Noticeboard Policy: It was **Resolved** to adopt this policy

208. To consider Goal posts for the Gosberton Field and the Playground inspection report: The quotations were discussed and it was agreed that a contractor installation would be more suitable than a self-install. Cllr Clark and Leworthy reported that the Roundabout bearings had been greased. It was **Resolved** to order Goalpost from Online Playgrounds and enquire if they can inspect the Roundabout again when installing goal post

209. To consider Annual Village Inspection report : The report was discussed at length: It was **Resolved** that

Cemetery Railings – quotation required for sandblasting and painting

Cemetery row markers to be purchased

Combination lock for Risegate field to be purchased

Cemetery trees- quotation required

Cemetery chapel repointing- quotation required

War memorial flagstones- quotation required repointing

War memorial Bench- quotation required to repaint

Playing field Rocking horse- wooden skirt to be replaced

Clerk to obtain quotes, Cllr Clark is dealing with the Rocking Horse

210. To consider Grant to the Youth Club for equipment and a loan to the Youth Club for paint: the Youth Club had requested a grant of £2328 for equipment and a loan of £200.00 for paint: It was **Resolved** to grant £2500.00 in total and no loan be given

211. To consider Grant application from Baptist Chapel: Cllr Weatherly- Barton explained that the Chapel would be holding a flower festival and are requesting a grant towards the costs: It was **Resolved** to grant £200.00

212. To note update on Speed Camera's: Cllr Smith is working on the camera's: It was **Resolved** that LRSP are contacted for advice on moving camera locations

213. To note Clerk's holiday and arrange phone cover: It was **Resolved** – Cllr Clark agreed to cover phone and any cemetery bookings

214. To note update on Gubboles Drove planning application: The Clerk has received notification from the applicant that a new planning application has been made, no further details are available, to discuss further. Fruit trees have been purchased, waiting to be planted along the Council grass verge

215. Planning matters-

Planning decisions received since the last meeting of council

For comments

- I. H08-0520-23 – Proposed manege an in-instated access, including parking area for equestrian facilities- White House Farm, Mrs L May

Determinations from SHDC

- I. H08-0313-23 – Works in Tree preservation area- 14 Bowgate- Mr M Chamberlain- APPROVED
- II. H08-01143-22- Erection of dwelling – Fossils Farm- Mr R Hart - APPROVED
- III. H08-1220-22- Erection of 3 manufacturing units- Dunster House- APPROVED
- IV. H08-0465-23- Works to trees in conservation area, 25 Lowgate APPROVED
- V. H08-0413-23 –Extension to existing portal Agric store -Bank House Farm- APPROVED

NO COMMENTS

216. Finance

- i. **To approve payments of accounts within the Clerks report:** it was **Resolved** to approve
- ii. **To review income and expenditure to 30th June 2023:** income £15626.99 expenditure £34640.75 – it was **Resolved** to approve
- iii. **To review Budget-** it was **Resolved** to virement the remaining funds in the Coronation and Election over to the Grant fund
- iv. **To receive Bank reconciliation for Quarter 1:** it was **Resolved** for Cllr Leworthy to check this and report back
- v. **To review Fixed Asset register:** it was noted that the register is showing 2 laptops, but only 1 is in operation: It was **Resolved** to amend this item

DATE	PAYEE	NET AMOUNT (£)	V.A.T. (£)	TOTAL PAID (£)	PAYMENT METHOD
09/06/2023 495	Aveland Trees- Gubboles Drove	263.80	52.76	316.56	BACS
09/06/2023 496	SHDC- election expenses	81.50		81.50	BACS
19/06/2023 491/492	TN Sneath- grass cutting	540.00	108.00	648.00	BACS
05/07/2023 505	HMRC- NI PAYE	319.00		319.00	BACS
20/06/2023 498	LALC- Audit	250.00	50.00	300.00	BACS
29/11/2022 497	SHDC-grass cutting	1556.28	311.26	1867.54	BACS
01/06/2023 509	Rootridge- grass cutting, Gubboles Drove	150.00	30.00	180.00	BACS
01/07/2023 517	Gosberton Public Hall	6.00		6.00	BACS

Invoices to approved -retrospectively

DATE	PAYEE	NET AMOUNT (£)	V.A.T. (£)	TOTAL PAID (£)	PAYMENT METHOD
28/05/2023 475/476/477 478/479	S Kitchen	900.00		900.00	DD
24/05/2023 480	All Star- fuel	24.88	4.98	29.86	DD
09/05/2023 485	Sharpes Snacks- coronation food	650.00		650.00	BACS
19/05/2023 463	Post office- stamps	1.60		1.60	DEBIT CARD
17/05/2023 457	All Star fuel	25.23	5.05	30.28	DD
06/05/2023 456	Sugar Beats- Coronation	500.00		500.00	BACS
26/05/2023 484	Clerk Salary	553.60		553.60	BACS
03/06/2023 486	Vodafone – Clerk phone	24.76	3.94	29.70	DEBIT CARD
25/06/2023 510/511/512 513/514	S Kitchen	900.00		900.00	DD

21/06/2023 508	HP Instant ink	16.24	3.25	19.49	DEBIT CARD
15/06/2023 494	Wave	19.09		19.09	DD
06/06/2023 503	One-drive	5.40		5.40	DD
23/06/2023 490	Clerk- salary	532.20		532.20	BACS
14/06/2023 493	All-star fuel	24.88	4.98	29.86	DD
17/05/2023	All-star fuel	25.23	5.05	30.28	DD
03/07/2023	Vodafone 518/519	17.38	2.47	19.85	DEBIT CARD

217: To receive reports from other Committees:

Gcat- no meeting

Public Hall- no meeting

RMT- there has been an inspection meeting and the Accounts are available from the Clerk

GRIN- there has been an inspection meeting and the Accounts are available from the Clerk

Risegate Playing Field: Cllr Ascough reported that they have quote for the play equipment required, the final fundraising event is being advertised and will be held in September: It was **Resolved** to send out a Grant application form and take advice as to whether further quotations are required.

218. Agenda items for the next meeting

New TRO for Boston Road development

Update GDPR policy

Report from Staffing committee

Green lane footpath

Meeting closed at 9.40 pm

Chairman.....

