

23<sup>rd</sup> May 2022

**TO ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend the **Annual Meeting** of Gosberton Parish Council on **Monday 30<sup>th</sup> May 2022** meeting at the **Public Hall at 7.30 pm.**

The **public forum** is immediately prior to the start of the meeting when members of the public may ask questions or make short statements to the Council concerning matters to be discussed on this agenda. **Time for this session is limited to 15 minutes.**

*Fran Newton*

**Fran Newton**  
**Clerk and Responsible Financial Officer**

**AGENDA**

1. Election of Chair.
2. Election of Vice-Chair
3. Any other Appointments
4. To receive declarations of Interests and consideration of any requests for dispensations in accordance with the Localism Act 2011.
5. To approve and authorise the minutes of meeting held on Monday 25<sup>th</sup> April 2022 and Extra ordinary meeting on 9<sup>th</sup> May 2022 – copy circulated.
6. Chairmans remarks and clerks report to include correspondence- copy of clerks' report circulated. Copies of correspondence can be obtained by contacting the clerk.
7. To appoint Internal Auditors
8. Playgroup update.
9. Jubilee update.
10. Windmill Lane allotment update.
11. Bench for Risegate War Memorial
12. To discuss Wild flowers being sown on Verges

13. Planning Matters - applications received where a decision has not already been submitted to SHDC

**For Comments**

- I. H08-0447-22 – Hedgefield Hurn- Barn conversation amendment to original previously approved plans
- II. H08-0459-22 – 14 Medway Close – replacing flat roof with hipped roof
- III. H08-0443-22 -Corner of Cheal Road/Saltfleet Lane Gosberton Fen- erection of dwelling

14. Finance and payments of accounts- to approve list of payments within clerk's report.

**To resolve to move into closed session in accordance with the public bodies (admission to meetings) act 1960 due to the confidential nature of the business of Agenda item 15**

15. Staffing matters.
  - a. Clerk - Contract of Employment, Salary, training, LALC Mentor, invoice for payment
  - b. Simon Kitchen- Contract of Employment
16. Agenda items for next meeting.
17. Date for next meeting is Monday 11<sup>th</sup> July at The Public Hall, Gosberton at **7.30pm**.