

**Minutes of the Meeting of Gosberton Parish Council
held on Monday 22th August 2022**

Present: Councillors: John Clark (Chair), Jeremy Bennett, Neil Oakman, Sue Wray, Sue Thorley, Tim Smith Fran Newton (Clerk).

Also in Attendance: District Councillor Simon Walsh

Open Forum: No-one in attendance

41. Apologies for absence and reasons given. Henry Bingham (meeting) reason accepted

42. To receive declarations of Interests and consideration of any requests for dispensations in accordance with the Localism Act 2011 – none received

43. To approve and authorise the minutes of the meeting held on Monday 11th July 2022 - minutes have been circulated, were agreed and signed

44. Chairmans remarks and Clerks report- Clerk reported that Memorial Bench had been ordered, Clerk debit card in place, Groundsman fuel card in place, Petty cash banked. Email received regarding Quadring Fen village Hall referred to Lincolnshire Foundation- no action. Email from Anglian water circulated. Bank Balances reported. Other items to be discussed on the Agenda

45. To discuss resignation of Denise Benjamin: resignation emailed to SHDC, election period is over. Free to co-opt to Council

46. Updated on Flower Parade: correspondence received from organiser which has been emailed to interested Parishioners. Awaiting response. **Resolved:** Council to offer donation towards costs and assistance- to be discussed at future meeting

47. Update on points raised from Audit and sign over Log in details: Clerk outlined work completed on Audit report, sealed and signed envelope containing all log passwords handed to Chair

48. To complete and change address of NSI account: Resolved forms completed and countersigned

49. To review updated Internal Controls: Resolved discussed and adopted, Cemetery invoices to be numbered to ease traceability

50. To review updated Financial Regulations: Resolved discussed and adopted

51. To review Fixed Asset Register: discussed and adopted **Resolved:** agreed nominal amount of £20000 to be added as value of Playing field land

52. To discuss ICO data protection registration: Clerk to make enquires as to whether Council is already registered, Data Officer to be appointed when outcome of enquires confirmed

53. Item moved to Closed Session

54. Update on artwork for Notice board- deferred to next meeting

55. Update on Cemetery and Churchyard trees: quotations received and discussed. Further quotations still to be received. **Resolved:** Clerk to email to everyone so that provisional decision can be made before next meeting, as concerned that if left until next meeting Tree surgeons may be too booked up to complete work before bad weather

56. Remembrance Sunday: Resolved Clerk to contact Debbie Reynolds to confirm plans, Clerk to order 3 wreaths from British Legion. School to request help from Children to read names of Fallen on day

57. To discuss proposed financial contribution from D&R developments towards play equipment: advice taken Council to accept under section 106.**Resolved:** Clerk to contact to enquire about proposed amount and to invite D & R to attend next meeting's open forum. Clerk to also contact SHDC to enquire if any Section 106 funds are available from developers of Boston Road project

58. Update on Allotments: On going **Resolved:** Chair to contact Longstaff's again ref measuring plots, Clerk to contact people on reserved list to confirm if still interested. Suggested that outside help is requested to complete boundaries

59. Planning Matters - applications received where a decision has not already been submitted to SHDC

For Comments

- i. H08-0669 -22 -two storey front& side extension- 39 Mill Lane, Gosberton

Comments submitted prior to meeting

Determinations form SHDC

- i. H08-0223 -22- 25a High Street. Gosberton- development- APPROVED
- ii. H08-0443-22 – Cheal Road/Saltfleet lane- new build – APPROVED
- iii. H08-0556-22 – Kiln Dunster House – APPROVED
- iv. H08-0569-22- 17 High street -Motcentre- APPROVED
- v. H08-0381-22 – Development off Boston Road -APPROVED
- vi. H08-0475-22 - Development off Boston Road -APPROVED
- vii. H08-0536-22 – Fossils Farm- barn conversion =APPROVED

No further comments

60. Finance and payments of accounts, to approve payments within Clerks report, sign off bank reconciliations, report bank balances, virement funds within Budget

DATE	PAYEE	NET AMOUNT (£)	V.A.T. (£)	TOTAL PAID (£)	PAYMENT METHOD
13/07/2022	LALC Audit	190.00	38.00	228.00	BACS
15/08/2022	LALC- Clerk Mentoring	50.00	10.00	60.00	BACS
18/07/2022	LALC- Clerk Mentoring	70.00	14.00	84.00	BACS
20/07/2022	Yates Playgrounds	6410.00	1282.00	6410.00	BACS
15/07/2022	B Taylor	180.00		180.00	BACS
01/08/2022	Gosberton Public Hall	30.00		30.00	BACS
31/07/2022	Weston's -mower service	394.78	78.95	473.73	BACS
17/08/2022	Allstar fuel	25.04	5.01	30.05	DD
22/08/2022	S Thorley-jubilee expenses/Vodaphone	697.74		697.74	BACS
22/08/2022	F & M Thorley	60.00	12.00	72.00	BACS

Invoices to approved -retrospectively

ATE	PAYEE	NET AMOUNT (£)	V.A.T. (£)	TOTAL PAID (£)	PAYMENT METHOD
15/07/2022	HMRC	80.93		80.93	BACS
15/07/2022	HMRC	186.84		186.84	BACS
15/07/2022	HMRC	187.04		187.04	BACS
15/07/2022	Salary	1141.29		1141.29	BACS
25/07/2022	S Kitchen	900.00		900.00	BACS
30/06/2022	Anglian Water	14.41		14.41	DD
30/06/2022	Fenland Playgrounds	1365.47	273.09	350.00	BACS
11/06/2022	D Allen	200.00		200.00	BACS
05/08/2022	HMRC	161.00		161.00	DEBIT CARD
19/08/2022	Salary	699.56		699.56	BACS

All payments Approved,
Bank balances

Current £1282.56
Deposit £51749.85
NS&I £53147.51

Resolved: to virement £1000.00 from Jubilee to Training within Budget

61. Reports from other Committees: No meeting of Unknown Donors, H Bingham approached to request meeting. GCAT meeting- discussed closure of Gosberton Youth Centre, possibility of being sold. Inspection Meeting of Relief in Need

Resolved: Clerk to nominate Youth Club as an Asset of Community Value

To resolve to move into closed session in accordance with the public bodies (admission to meetings) act 1960 due to the confidential nature of the business of Agenda item 53 and 62

53. Update on Gubboles Drove: the planning application has been refused by SHDC. **Resolved:** no action unless applicant appeals against decision then matters to be pursued with Roythorne and Highways

62. Staffing committee update: S Kitchen contract to be reviewed, letter drafted to be send to S Kitchen outlining areas of concern. Discussion as to whether roles should be split and put out to separate tenders. To be discussed at next meeting

63. Agenda items for next meeting: update from Staffing committee, allotments

64. Date for next meeting is Monday 3rd October 2022 at The Public Hall, Gosberton at 7.30pm

Meeting closed at 10pm

Chairman.....

Draft uploaded to website 25/08/2022