

**Minutes of an Extra Ordinary Meeting of Gosberton Parish Council
held on Monday 9th May 2022 at Marjoram Hall**

Present: Councillors: John Clark (Chair), Sue Thorley, Sue Wray, Pete Waudby, Tim Smith, Jeremy Bennett, Denise Benjamin, Fran Newton (Clerk)

1. Apologies for absence and reasons given:

Cllr Henry Bingham

2. Declarations of interest and dispensation request for relevant items:

None received.

3. To confirm arrangements for Platinum Jubilee Celebrations:

The GCAT event, Hog Roast/dance, and Donkey Derby will be run in conjunction with the other organisations, this will enable cover for all events under the Council's liability insurance.

- a. **Friday afternoon Tea Party-** 60 tickets have been applied for so far Cllr Thorley & Wray have purchased cups and banqueting roll, and table decorations. Sandwich boxes to be sourced online. Sandwich selection discussed, decided to keep choices plain, to avoid food allergies etc. Help is required on Friday morning to make food. Cllr Wray to contact Public Hall with a view to using kitchen and hiring equipment. Help in attendance have Food Hygiene certificates. D. Casswell to be approached to request use of bins for events.
- b. **Friday Evening Hog Roast:** 70 tickets sold to date. Band setting up at 5pm, event to start at 7. Food to be served early at 7.15. TENS licence to be applied for: Action Clerk. T Sharp booked for Hog Roast, to also supply plates and cutlery- final numbers will need to be confirmed. Councillors to receive tickets FOC due to effort put in organising. Saturday evening Human Donkey Derby- tickets selling slowly
- c. **Security for Functions:** Security required for Wednesday 31st May 10pm to 6am, Thursday 1st June 10pm to 6am, Friday 2nd June 12pm to 6am, Saturday 3rd June 11pm to 6am. Requested overnight Security guard onsite with vehicle. Door Security: Friday night- two door supervisors from 6.30pm till 12am, Saturday night- one door supervisor from 6pm till 11pm. Clerk to action
- d. **Children's Gifts-** 251 Medals @£2.99 have been ordered from Tower Mint, delivery to be confirmed, to presented to Gosberton primary and Gosberton House School. Book marks and pens have been sourced from Abbey Print - [bookmarks@£1.37](#) and [pen@£1.27](#). To be ordered for Children at Clough school. Bookmarks to be purple with silver writing, Pens white and purple. Cllr Wray to action.

Jubilee Signs to be attached to lamp posts the weekend before event.

Meeting closed at 9pm

